

**Career Early College
CSC Minutes
2015/2016**

Name: FNT CEC Middle College of Denver **Title:** CSC **Date:** September 17, 2015

Present: Scott Springer, Silvia Amaro, Crystal Flores, David Edmonds, Michelle Montoya, Polly Beck, and Marisol Wharemate

Absent: Josh Howard, Tito Cueto, and Francisco Terrones

Visitor(s): None

CSC Facilitator: Scott Springer

What Happened & How

Introductions: David Edmonds is CSC's new community coordinator. David is a part of AmeriCorps which helps to bring up overall student attendance to district standards of 95%

New candidate who were interested in joining CSC did not show to September's meeting. CSC would like to advertise two open positions:

1. Classified Employee to all CEC staff
2. Community Member

CSC Training -Reviewed Power Point

CSC Overview:

- UIP
- Budget
- CSC's Role
- Parent Engagement
 - Event reminders
 - Solicit feedback from parents on events to give parents a voice at CEC
- SPF
- Consensus

Duties Include:

- UIP
- Budget
- Evaluate UIP
- School Community Engagement
- Principal Selection
- Principal Evaluation
- Review Procedures and Schedules
- Comply with CSC Defining Policies

Not in scope of CSC Duties:

- SLT
- PC
- ELL advisory committee

UIP: Reviewed Power Point

UIP Planning

- MIS#1 –Data Driven Instruction to prepare Learners for College and Career
- MIS#2 –Supporting English Language Learners. Teachers picked or joined a strand for ELL
- MIS#3 –Engaging Our Families and Communities.
 - Invite parents to schedule an appointment with teachers to meet in regards to grades.
 - AmeriCorps –overall increase attendance for all students to the 95% district standard.
 - *Send parent engagement results
 - *Send CSC parents survey for parent engagements
- MIS#4 –Academic growth in math
 - Creating own assessments this year
 - Math continues to be a big push

CSC consents to change new meeting times to 3:45pm-5:15pm beginning in October.

CSC also agrees to cancel CSC’s Dec meeting in order to focus on budget and will be moved to Jan 7, 2016.

Next Meeting: October 15, 2015

Agenda:

Parent Survey

Action Step -UIP

Look at every career program at CEC based on enrollment, job outlook, and demand

- * 11Careers will be discussed next month and remainder 11Careers in December

The meeting was adjourned at 4:44 p.m.

Reviewed By: _____

Scott Springer, Principal

SS/SA