

## CSC MINUTES

**Name:** FNT CEC Middle College of Denver    **Title:** CSC    **Date:** April 25, 2013

**Present:** Scott Springer, Silvia Amaro, Crystal Sides, Dave Irwin, Dan DePinto, Carla Rancourt, Walter Ochoa, Sheri Slack, Ben Migliorino

**Absent:** Art Padilla, Julie Clockston, Cesar Mata, Robyn Libow, Brenda Herrera

**Visitor(s):** none

**CSC Facilitator:** Carla Rancourt

### ***What Happened & How***

**Welcome and Introductions** – Meeting started at 3:30pm.

**Approval of Minutes** – Motion for approval brought forward by Dan DePinto. Carla Rancourt seconded.

**Student Board Updates** – Student board has been working on pep rally presentation. Will finalize attendance challenge, and the finance grant was approved. SBOE received approximately \$2500-\$2800. The highest winning class with the best attendance will receive a trip to Fat Cats. Seniors will be selected by two part-time and two full-time 2boys/2girls will receive \$100 each at a total of \$400.

Next year board members - Senior Walter Ochoa and Mishel Sarkeiyans will continue to help.

### **UIP 2012-2013 – reviewed handouts**

Action Planning

Major Improvement Strategy 1, 2, 3

- Directive from downtown to do collaborative planning and assessments
- Implemented a 5 day data cycle this year. SLT will have to make a user friendly version for next year
- Monthly Professional development
- PDU Technology
- Benchmark grading shared with teachers, happened twice, once in September and in December
- Provided opportunities for all teachers to grade benchmarks
- Participation in guided study hall has been tremendously successful.
- TCAP boot camp fell flat, only twelve students showed even with incentives.
- Tech Centers That Work is recommended to continue to next year it was very successful
- Focusing on ACT, all but six out of 90 Juniors took the test.
  - ◆ CCD teachers did warm ups and prep questions with the Juniors
- Community engagement, TCAP parent was low 15-20 people, honor rolls have been well attended. The Dances, homecomings are a big hit with students. Zumba fell flat there were 3-4 people attending per class.

Major Improvement Strategy 2

-Looking at JFK UIP for ideas for 2013-14

- Like to use ideas on ELL from JFK UIP handout
- Need to have a 2 year PD development plan
- High priority on Framework for Effective Teaching, pick top two

- College ready activities for next year and embed in : Job readiness, work ethic, and how to be a good employee
  - Student Advisement
- Will have a UIP draft for next meeting with ELL

**Student Handbook**

- Attendance policy, 96% does not reflect the student contract. Will make corrections to match handbook with the Student Contract. Defines absences and expectations.
  - Less than 90% for each 9week term, literacy and numeracy have been implemented and the consequences are that they may not attend school functions. Each nine weeks, there have been about 60 students that are offenders and only about 6 studnets are repeat offenders due to the consequences that have been set in place.
    - Would like to include the consequence on part-time students as well.
  - Tardy passes – will take suggestions from staff to revisit and come up with a solution and a better system in place.
- Change wording in the section of parent checkout
- Parking passes –would like to underline and/or bold valid driver’s license and proof of insurance, delete rearview mirror of vehicle to windshield.
- Include in handbook that student’s must have student ID’s on their person at all times.

**Next Meeting:** May 23, 2013

Principal Survey will take place during May meeting  
 Draft of UIP for next year  
 Student handbook review

The meeting was adjourned at 4:56 p.m.

Reviewed By: \_\_\_\_\_  
*Scott Springer, Principal*  
 SS/SA