

CSC MINUTES

Name: FNT CEC Middle College of Denver **Title:** CSC **Date:** February 20, 2013

Present: Scott Springer, Silvia Amaro, Crystal Sides, Dave Irwin, Art Padilla, Dan DePinto, Carla Rancourt, Walter Ochoa, Robyn Libow, Sheri Slack, Ben Migliorino

Absent: Brenda Herrera, Julie Clockston, Cesar Mata

Visitor(s): Mark Bell

CSC Facilitator: Carla Rancourt

What Happened & How

Welcome and Introductions – Meeting started at 3:30pm.

Approval of Minutes – Motion for approval brought forward by Art Padilla. Ben Migliorino seconded.

Budget Discussion:

Student Enrollment:

Currently we have 274 part-time students; we should have about 400 part-time students now. CEC had about 500 pre-enrolled, and had only about 350-370 part-time students sign up this year. CSC member Ben Migliorino is in agreement that we should have teachers contact students the last weeks of May or beginning of June to verify student enrollment for the following school year to help increase enrollment. Transportation could possibly remain an issue to get students to and from CEC.

Looking at the budget CTE should be two to one as when we were fully enrolled CTE teachers served 750-800 students, and Core Academic teachers served 400 students.

Support Staff discussion:

CTE members feel that they do support staff duties. Principal mentioned if support staff is cut, teachers would then have to pick up more support staff duties, such as attendance, discipline and etc.

Since CEC is not in the position to have to cut funds for next year, Principal suggested not cutting any support positions. After much discussion CSC came to the consensus not to cut any positions and evaluate yearly.

One CSC member commented that behavior and academic support is impossible to categorize, if resources are removed from students the effects in the classroom on student behavior could be more difficult for teachers.

Principal evaluated all support staff positions and found that there is one Para position that is in a redundant role. Principal will reassign duties next year in order for the Para to engage more with students.

Budget: Discussed Handout:

CEC Current Positions 2012-2013

- CTE Teachers (23)
- Academic Teachers (14.5)
 - Total \$2,652,712
- Support Staff (12.9)
 - Clerical, Nurse, Psychologist

- Total \$622,513
- DCTA Support Staff (4)
 - Librarian, counseling, Admin Assistant and Counselors
 - Total \$887,144
- Extra Pay \$68,000 –Stipends, Tutoring, Class coverage, Bonus for ProTechs, Clerical
 - Supplies
 - Instructional \$240,000
 - Administration \$43,878

Enrichment, Intervention, Pay teachers for Advisement, Extra classes, Study hall

- Administration (3)
 - Total \$310,000
- Non Capital Equip about \$137,000

Remaining to distribute for 13/14: Cannot carry over mill levy money –Arts and Mild/Moderate FTE

Discussions on 2013-14 Budget:

Arts Mill Funding \$67,000

Suggestions:

- * Latin-American Literature class as Art
- *Integrated Arts and Audio Vision
- *Drama
- *Field Trips as cultural (could also work as marketing)
- *Contract Guest Artist
- * Suggested -Adding a foreign language class such as Spanish or Mandarin. As a CTE school our money is put towards the Career class.

CSC decided to hire a part-time Arts coordinator. If we cannot find a person to fulfill the job the school will extra pay teachers to coordinate the Arts experiences for our students.

The remaining funds will be used to pay contract guest Artist and contribute to new CTE PE position.

Additional Allocations for 2013-14:

Mild/Moderate FTE \$67,000

View last minutes, approved Feb 11.

CTE Physical Ed FTE \$67,000

View last minutes, approved Feb 11 to add CTE Fitness trainer

Unallocated approximately \$55,000

Suggestions:

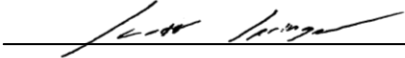
- *Tutoring
- *Psychologist Service
- *Consider stipends for teachers offering college credit.

CSC approves:

1. Unallocated fund can be put aside in an allocated account to rollover to next year's budget.
2. Translations (to be absorbed through current budget)
3. To keep a reserve fund and bank the remainder (\$55,000)
4. Extra pay for teachers to teach enrichment opportunities. Hold \$10-20,000 for additional pay
5. In September of 2013 if the school makes full enrollment, CSC will decide appropriate use of unallocated funds.

Next Meeting: TBD

The meeting was adjourned at 4:56 p.m.

Reviewed By: 

Scott Springer, Principal

SS/SA